

**TENDER NOTICE  
INVITATION FOR BIDS**

**FOR HIRING OF SERVICES FOR FOR HIRING OF STAFF UNDER THE PROJECT  
“LIAISON OFFICE FOR ENERGY DEPARTMENT”**

Bids for the provision of janitorial services/security services/other services are invited from Bidders i.e. firms/companies/ JVs etc. registered with relevant Registration Authorities (EOBI/PESSI, etc.) and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc). The Bids shall be received as per single stage two envelope procedures.

Sr. No.	Description of services	No. of Personnel	Estimated Amount (in rupees)	Location	Period
1.	Cook	01	PKR <b>1,485,000/-</b>	Liaison Office located at Rawal Dam Colony Islamabad	For 6 months from 01-01-2026 to 30-06-2026 (further extendable on satisfactory performance with mutual consultation and approval of competent authority)
2.	Naib Qasid	01			
3.	Chowkidar	01			
4.	Mali	01			
5.	Sanitary Worker	01			

**Note:** There will no holiday for Chowkidar.

- Procurement procedure is strictly adopted in accordance with PPRA Rules 2014 (as amended). Interested Parties having relevant experience can participate in E-Tendering and may apply along with all the documents as required in Bidding Document after getting themselves registered on [www.punjab.eprocure.gov.pk](http://www.punjab.eprocure.gov.pk) website by submitting the requisite information.
- A complete set of Bidding Document (In English) is available on the website of the PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)), Energy Department ([www.energy.punjab.gov.pk](http://www.energy.punjab.gov.pk)) and e-PADs (<https://punjab.eprocure.gov.pk>). Interested applicant may download the Bidding Document from the above-mentioned websites free of cost and participate in the bidding process.
- The complete bids in accordance with the instructions provided in the document, shall be submitted online via E-Pak Acquisition and Disposal System (EPADS) portal at <https://punjab.eprocure.gov.pk> by **December 02, 2025, at 11:00 AM**. The bids will be opened on the same day at **11:30 AM** in the presence of bidders or their authorized representatives who wish to attend, at the address mentioned below.
- This office has the right to cancel the tender without assigning any reason thereof as per PPRA rules.

**Directorate of Power Projects (DoPP), Energy Department, 206  
Shadman-I, Opposite Rehmania Masjid, Lahore  
Ph#042-99203518-23**