

**TENDER NOTICE
INVITATION FOR BIDS
FOR HIRING OF FIRM FOR PROVISION OF HR SERVICES (JANITORIAL
SERVICES/SECURITY SERVICES/OTHER SERVICES) FOR THE OFFICE OF
ELECTRIC INSPECTOR SARGODHA REGION, SARGODHA**

Bids for the provision of HR Services (janitorial services/security services/other services) are invited from Bidders i.e. firms/companies/ JVs etc. registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc). The Bids shall be received as per single stage two envelope procedures.

Sr. No.	Description of services	No. of Personnel	Timing of Job	Estimated Amount (in rupees)	Location	Period
1.	Naib Qasid	01	09:00 AM to 05:00 PM	PKR 1,560,000/-	Office of Electric Inspector Sargodha Region, House No.225-26 Peer Muhammad Colony, University Road Sargodha	For 6 months from 01-01-2026 to 30-06-2026 (further extendable on satisfactory performance with mutual consultation and approval of competent authority)
2.	Chowkidar	01	05:00 PM to 01:00 AM			
3.	Chowkidar	01	01:00 AM to 09:00 AM			
4.	Sanitary Worker	01	09:00 AM to 05:00 PM			

Note: There will no holiday for Chowkidar.

- Procurement procedure is strictly adopted in accordance with PPRA Rules 2014 (as amended). Interested Parties having relevant experience can participate in E-Tendering and may apply along with all the documents as required in Bidding Document after getting themselves registered on www.punjab.eprocure.gov.pk website by submitting the requisite information.
- A complete set of Bidding Document (In English) is available on the website of the PPRA (www.ppra.punjab.gov.pk), Energy Department (www.energy.punjab.gov.pk) and e-PADs (<https://punjab.eprocure.gov.pk>). Interested applicant may download the Bidding Document from the above-mentioned websites free of cost and participate in the bidding process.
- The complete bids in accordance with the instructions provided in the document, shall be submitted online via E-Pak Acquisition and Disposal System (EPADS) portal at <https://punjab.eprocure.gov.pk> by **November 24, 2025, at 11:00 AM**. The bids will be opened on the same day at **11:30 AM** in the presence of bidders or their authorized representatives who wish to attend, at the address mentioned below.
- This office has the right to cancel the tender without assigning any reason thereof as per PPRA rules.

**Office of Electric Inspector Sargodha Region,
House No.225-26 Peer Muhammad Colony,
University Road Sargodha
Ph#048-3765238**